## **MEMORANDUM**

DATE: February 6, 2020

TO:

Faculty

**Faculty Senators** 

Ex Officio Members of the Faculty Senate

FROM: Helen Smith, Faculty Senate President

SUBJECT: Notice of the February 10th Faculty Senate meeting

The ninth regular meeting of the 2019-2020 Faculty Senate will take place on Monday, February 10<sup>th</sup>, at 3:10pm in 123 Hathaway Hall. The proposed agenda for the meeting is as follows:

- 1. Call to Order
- 2. Approval of Agenda [5 minute time limit]
- 3. Approval of Minutes of January 27<sup>th</sup>